UNIT 499 GOOGLE GROUPS What are they? How do I use them?

Unit 499 has two Google Groups (GGs) that are used to communicate with interested bridge players via email:

- **diablo-valley-unit-499** This group is used for unit news special games, lessons, tournaments, miscellaneous news. Generally, these emails will come from clubs, directors, teachers, or the Unit 499 Board.
- **bridgepartner499** This group is used by bridge players to find a partner at club games, sectionals, or other tournaments.

To use one of the groups, you must be a member of the GG. If you play bridge in ACBL Unit 499 and would like to join one of our GGs, please email the appropriate GG manager below:

- diablo-valley-unit-499: Judy Keilin, jkeilin@pacbell.net
- bridgepartner499: Wayne Rechnitz, WayneRechnitz@comcast.net

Please make sure to send your name, email address, ACBL number, and how you want to receive GG email (see below) to the appropriate GG manager. They will register you with the requested GG group.

After you are registered make sure you go in and update "My Display Name" so that when you send emails people will know who you are.

You have four options to receive your GG emails:

- <u>Receive no GG emails</u>: which means you will have web-only participation (You must have a Google account to access the group on the web see below *)
- Abridged Email: Receive one summary email of new email activity per day
- Digest Email: Receive up to 25 full new messages in a single email
- <u>All Email</u>: Receive each message as it arrives (We recommend this. Most days, there will be no email. It is very unusual to receive more than one in a day.) Note: If you choose any option other than All Email, you may not receive the

information in a timely manner!

To use the GG service, send an email the appropriate GG:

- diablo-valley-unit-499@googlegroups.com for news
- bridgepartner499@googlegroups.com to find a partner

Your email will be reach everyone who is a member of aforementioned GG (if you are not a member of the GG, the email will "bounce").

When using the **bridgepartner499** GG, it is helpful to describe

- your level of play.
- which systems that you play.

• when and where you are interested in playing.

Make sure to include a phone number and/or email so that potential partners can contact you directly.

When replying to bridgepartner499 emails looking for a partner, please reply directly to the person looking for a partner. <u>Do not reply to bridgepartner499</u>. Otherwise, it goes to everyone!

If you have any questions about either GG, contact Judy for the News GG and Wayne for the Partnership GG. If you think you are in a GG and never receive email, they can check your membership settings. If you are receiving emails and don't want them, they can discontinue your membership!

* If you choose the No Email option, you will not receive emails that are sent out to the Group. To access GG emails, you will need to have a Google account. You can set this up at https://accounts.google.com/Signup. Then you will be able to view GG messages by signing into your account and viewing the Google Group:

News GG: http://groups.google.com/group/diablo-valley-unit-499

Partnership GG: http://groups.google.com/group/bridgepartner499

Keep in mind that you will not receive information in a timely manner unless you are checking the GGs daily.