

Unit 499 Board of Directors (BOD) Minutes
Sunday May 6, 2018
Rossmoor - Ivy Room - Dollar Clubhouse
10:30 -12:00 PM

Attendees: Jackie Zayac, Lyn Sacco, Bill LeMaire, Lisa Assoni, Ted Gunn, Andy Fine, Anne Hollingsworth, Mike Kruley, Karen Corburn

Absent: Rich Alf, Bob Barnes, Barbara McKay, Bruce Johnsonbaugh, Marian Renvall, Patti Kogan

Meeting called to order: At 10:34 by Jackie Zayac

Secretary minutes: Patti Kogan provided prior to meeting via email. Karen Corburn noted their distribution. Anne Hollingsworth motioned to approve. Lyn Sacco seconding with unanimous approval.

Treasurer Report: Bill LeMaire reviewed the report and answered questions.

Checking	\$31,356
Savings	<u>\$12,626</u>
Total	\$43, 982
Outstanding Checks	\$2,741
Restricted Funds-Youth Bridge	\$3,236
Deposits in Transit	<u>\$ 619</u>
Total	\$5,358
Available Cash	\$38,624

Spring Sectional: (4/28-4/29) Anne Hollingsworth (Barbara McKay's absence) gave report.

Net Receipts	\$9,292
Expenses	<u>\$6,630</u>
Net Earnings	\$2,662

The total number of tables for the two days was 194 down from 228 in Spring of 2017. Per table profit was \$13.72. Hospitality was very well received and showed a savings of \$1,000 from Spring Sectional in 2017. Good job by Marian Renvall and Barbara McKay with their purchasing strategy. Set up of tables and chairs was very efficient with the use of young students. Suggestion is to do it at future sectionals perhaps expanding their responsibility and more pay. Partnership requests were well supported by Google Groups as a resource.

Larry Cohen Seminar: (5-16) Jackie Zayac gave update. Currently 121 have enrolled for approximately 31 tables. Based on this number, Calvin will supply 40 tables. Hospitality purchasing for breakfast and snacks will be led by Marian Renvall and set up will be with Dori and the usual volunteers...Lyn Sacco, Karen Corburn. Still need 4-5 volunteers to register people as they arrive. Jackie ordered lunch from Marucci's. We are responsible for cleaning up after seminar. Larry will close at 3:30 PM and stay to sign books until 4:00 PM. Signage needed for ACBL Event and parking. Club directors made announcements of this event. Enrollment usually spikes close to event. Ann Hollingsworth will send out a Blast for event to include map.

Goodwill Luncheon: Lyn Sacco presented date change to Sunday, August 19 at CCBC. This event will combine celebration for Anne Hollingsworth, lunch and Unit Game. Reservations required with Lyn Sacco.

Advanced Pro Am: Jackie Zayac provided information on May 26 Pro Am hosted by East Bay Community Bridge Club. Currently 9 AMs enrolled with 600 to 1100 MPS. Jackie will be attending.

Membership Directory: Kudos to Bob Barnes for a job well done. The printed version of the membership directory kept within budget and is a professional document. We owe Bob a huge "thank you" for his diligence and commitment.

Walnut Creek Business License: Only a resident of Walnut Creek can obtain a business license. Ours has to be renewed (expires June 2019). Ted Gunn has done it in the past. Jackie will ask Marian Renvall to be our sponsor. Another option may be Bruce Johnsonbaugh who has an office in Walnut Creek.

Fall Sectional 2018: Anne Hollingsworth will develop a new flyer for the Fall Sectional. Based on feedback from the last sectional, for less time on Saturday between morning and afternoon sessions, we'll consider having less than 2 hours for lunch. Information on restaurants close to DVHS will be made available. Anne will establish Sectional Tournament Dates for next 3 years. Other consideration for future tournaments: Provide water and soda for no charge with a contribution jar. Eliminates "watch-dog" to monitor payment. Consider eliminating 99 Swiss Team Event on Sunday. Too few participants. Have a bracketed Swiss Team game for Sunday. For Saturday, do we have a mid-flight game? Continue with 0-99. Do we have 499er or 100-750, 750-2000? Still open for discussion.

How Monies to be Spent: Proposal by Lyn Sacco that 5-10% of revenues in Treasury be spent. Exceptions considered for an emergency situation where we keep a reserve fund. Discretionary monies from events are given back to the Unit. Adhere to BOD process:

- Proposals submitted to BOD by club management by November 1
- Reviewed by BOD by December 31 based on 12/31 financials
- Decisions communicated to club managers by January 31

Proposal for financial commitment and submission and review process made by Lyn Sacco; seconded by Anne Hollingsworth; all present approved.

Meeting Adjourned: Ted Gunn motioned to adjourn. Lyn Sacco seconded. Adjourned at 12:10.

Next Meeting: June 24 in the Bunker Room at Rossmoor at 10:30 AM.