

**Unit 499 Special BOD Minutes**  
**Sunday, January 21, 2018**  
**Rossmoor, Creekside - Bunker Room**

**Attendees:** Jackie Zayac, Lyn Sacco, Bill LeMaire, Patti Kogan, Mike Kruley, Bob Barnes, Andy Fine, Ted Gunn, Rich Ahlf, Bruce Johnsonbaugh, Anne Hollingsworth, Barbara McKay, Lisa Assoni and Marian Renvall.

**Absent:** Karen Corburn

**Meeting called to order:** At 10:15 by Jackie Zayac.

**Treasurers report:** Bill LeMaire reviewed Unit 499's Source and Applications of funds for 2017 and Anticipated Income, Expenses and Reserves for 2018 that were sent via email prior to the meeting. There was lots of discussion of individual items on the reports. Anne Hollingsworth reminded the Board of Directors (BOD) that on 03/20/2011 the BOD approved that reserve balance of no less than \$12,500 be maintained. It was decided that no change to that reserve be made at this time.

**Discussion of how Unit 499 money should be spent:** Jackie Zayac gained agreement from the BOD that they would be respectful of each other opinions as the discussion took place. It was decided after much discussion to have people express their general thoughts.

To facilitate the discussion, Jackie Zayac read the Unit 499 By-laws functions and objectives.

The function and objectives of the Unit shall be:

1. To promote and stimulate interest in duplicate bridge among its members and prospective members; and especially to provide for them a continuous and attractive program of bridge events.
2. To expand and increase its membership by active efforts to interest new players and enroll new members.
3. To establish and maintain contact with neighboring Units, insuring cooperation on matters of joint interest and mutual support of each other's activities.
4. To prescribe rules of eligibility of participation in tournaments scheduled and run by the Unit.
5. To promote the development and organization of affiliated clubs within the Unit.
6. To consider and pass upon reports of dishonest, unethical, or improper conduct of participants in tournaments and to expel, suspend, or otherwise discipline members guilty of such conduct.

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7. To elect or appoint representatives to the National Board of Governors to assist in governing the National organization.
8. To cooperate with and assist the ACBL in the promotion of bridge events.
9. To conduct such other activities as may be in keeping with its principal objectives.

The BOD was reminded that District 21 has \$5,000 to distribute each year for charities and that Unit 499 could make recommendations each year. Jackie Zayac told the BOD that District 21 had awarded 2018 funds to North Bay fire victims. She also told the BOD that the District 21 director has \$1,000 a year to give to charities also. The BOD agreed to make recommendations in future years.

The BOD agreed to carry out requests by its members in a manner consistent with Unit 499's by-laws. Bob Barnes present the motion below, with Lisa Assoni seconding with unanimous approval.

Unit 499's policy is to reimburse 50% of new bridge equipment purchased for the benefit of its clubs (an invoice proving proof of purchase is required). If the club disbands within five years, the equipment must be returned to the unit.

After additional discussion, additional verbiage was added. Bob Barnes present the motion to revise the Unit 499 policy below, with Ted Gunn seconding with unanimous approval

Unit 499's policy is to reimburse 50% of new bridge equipment purchased for the benefit of its clubs (an invoice proving proof of purchase is required). Each request will be reviewed on a case by case basis. If the club disbands within five years, the equipment must be returned to the unit.

After agreeing to the policy, the BOD decided to review individual club requests.

Barbara McKay presented the motion for the Orinda Newplicate club below with Anne Hollingsworth seconding with unanimous approval.

Motion to approve 50% reimbursement request by the Orinda Newplicate club for the purchase of new bridge pads and a carrying case pursuant to Unit 499 policy.

Barbara McKay presented the motion for the Blackhawk Country Club below with Anne Hollingsworth seconding with unanimous approval.

Motion to approve 50% reimbursement request for the purchase of new Bridge Buddy dealing machine compatible cards for the Blackhawk duplicate bridge games pursuant to Unit 499 policy.

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Bruce Johnsonbaugh presented the motion for the Rossmoor Duplicate Bridge Club below with Rich Ahlf seconding with unanimous approval.

Motion to approve 50% reimbursement to Rossmoor Duplicate Bridge Club for new bridge pads pursuant to Unit 499 policy.

Marian Renvall presented the motion for the Contra Costa Bridge Club below with Bruce Johnsonbaugh seconding with unanimous approval.

Motion to approve 50% reimbursement for CCBC for new dealing machine and Bridgemate II system for 25 tables pursuant to Unit 499 policy.

Patti Kogan will send Jackie Zayac Unit 499's approved policy. Jackie will write letters to clubs who made requests explaining the policy and what needs to be done to be reimbursed for those requests that were approved.

**Adjourn:** Bob Barnes presented a motion to adjourn with Jackie Zayac seconding with unanimous approval. Adjourned at 12:09 p.m.

Respectfully submitted  
Patti Kogan  
January 21, 2018