

ROSSMOOR DUPLICATE BRIDGE CLUB
Minutes of the Board of Directors General Meeting
March 2, 2015

Earl Reeve called the meeting to order at 4:15 p.m. in Gateway Multipurpose Room #1.

Attendees: Board members in attendance were Jean Autrey, Bobbie Burgess, Marj Livingston, Kit Miller, Mary Neff, Earl Reeve, Al Smith and Barbara V. Smith. Addie Mattox was absent due to travel. Michael Gosnell, the Club Manager also attended.

Approve Minutes: A motion was made and passed to approve the minutes for both the General and Executive meetings of February 2nd, 2015.

Treasurer's Report (Jean Autrey): We reviewed and discussed the February Financial Report. Year-to-date, RDBC is showing a \$2890 profit, largely due to the education program. The increased costs approved in January are reflected in the current budget. The February Financial reports were approved as submitted.

Membership Report (Barbara V. Smith): Barbara reported that 5 new people joined RDBC in the past couple of weeks. She also mentioned that several members have asked when the directories will be available. Addie is out of town and expected back on March 13th. She is available via email. Most likely the directories will be available shortly after Addie returns.

Hospitality (Bobbie Burgess): Bobbie and Angie will provide food for the upcoming March 8th Unit game. Barbara Smith offered to help set up the food. The Unit provides \$12/table up to a maximum of \$300 for this particular Unit game since it is also the Unit 499 Annual meeting. Hopefully we will have better attendance than the past two Unit games.

Publicity/Sunshine Report (Kit Miller): Kit is busy. She has submitted several articles about special March games, awards won by members, and players who have had a 70% or better game. As Sunshine chair, she is insuring that we have cards available for members to sign when appropriate. As agreed to last month, the cards will go to members who are gravely ill or to the families of members who have passed.

Club Manager's Report (Michael Gosnell): Board members thanked Michael for washing all of the bidding boxes. They definitely needed to be cleaned. Michael presented the following 4 items in his report:

- **March & April Special Games:** Several special games are scheduled in March. Today's ACBL-wide Senior Pairs game went well. Other special March games include the 3/18 Unit game, Club Championship Week from March 23-28, the March 24 Individual game, and an IMP game on March 25th. A Swiss Team event in April will require special planning to insure that it runs smoothly. The plan is to improve the check-in process and to have two directors and a caddy.
- **Education Program:** Plans are being firmed up to conduct two new classes beginning late April. Pat will teach a beginning class on Mondays and Ravi and/or Michael will teach a 2 over 1 class. Kit will handle the publicity. The December 1, 2014 minutes document the specifics on class size and fees. As always, Rossmoor residents will be given priority. Barbara Smith emphasized that we need to adhere to the class size rules.

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- **Staff Training:** We discussed recent progress in cross training staff on critical tasks. This will be an on-going effort and a topic for future board meetings.
- **New Printer:** Michael reported that our main printer broke. A motion was made and approved to purchase a new one.

New Business (Earl Reeve): The RDBC Website is a new communication tool for the club. As such, the Board discussed the rules around how material will be posted to the website. Firstly, all material posted on the website must be approved by the Board. The Club Manager will submit the approved material to the Unit 499 Webmaster. (The Unit provides the service and pays for the website.) Material may come from many sources to the RDBC Club Manager including the publicity chair, the secretary, etc

Old Business (Earl Reeve): None

We reviewed and updated the action item list.

The general meeting adjourned at 4:50 p.m. for an Executive Session.

Respectfully submitted,

Mary Neff.
Secretary, RDBC