

**ROSSMOOR DUPLICATE BRIDGE CLUB**  
**Minutes of the Board of Directors General Meeting**  
**February 2, 2015**

Earl Reeve called the meeting to order at 4:10 p.m. in Gateway Multipurpose Room #1.

**Attendees:** Board members in attendance were Jean Autrey, Bobbie Burgess, Addie Mattox, Kit Miller, Mary Neff, Earl Reeve, Al Smith and Barbara V. Smith. Marj Livingston was absent due to illness. Michael Gosnell, the Club Manager also attended.

**Approve Minutes:** A motion was made and passed to approve the January 12, 2015 minutes for both the General and Executive sessions.

**Treasurer's Report (Jean Autrey):** The January Financial report was reviewed and approved as submitted. Jean then presented a DRAFT 2015 budget which is a work in progress. She asked Michael to provide any needed changes to the equipment & repairs, computer supplies, and other line items related to his area of responsibility. The document will be reviewed again at the March meeting.

**Membership Report (Addie Mattox):** Addie's report started with a big "thank-you" to Barbara V. Smith for all her effort and leadership in the 2015 membership drive. To date, 280 people have paid their 2015 dues. About one hundred 2014 members have not joined in 2015. They will be charged guests fees if they show up to play without paying the \$10/year membership dues. Addie explained that many people join the club during the year when they sign up for classes but then they don't renew their membership. Secondly, many members are away for the Winter and will join the club when they return to Rossmoor in Spring.

Addie will meet with Lou of Rossmoor Realty to finalize the material for the 2015 RDBC directory. Addie presented some of the material that will be in the directory like the 2015 Calendar, the Zero Tolerance Policy, and the new Score Correction procedures. Addie also mentioned that the 2015 directory will not include Entry numbers with addresses since so few members include that information with their registration form. Lastly, Addie will order 500 copies of the directory.

**Hospitality (Bobbie Burgess):** Earl thanked Bobbie for the great job providing lunch for the January 18th Unit game. The next Unit game is Sunday, March 8th.

**Publicity Report (Kit Miller):** Kit will publish articles about a number of special games scheduled for March. Michael will help to review the details prior to publication.

**Club Manager's Report (Michael Gosnell):** The RDBC Website is operational. Board members requested minor changes to some of the wording. For example, Michael will update the Games and Game Times page to match the RDBC directory. Additional material, like RDBC By-Laws, will be added to the website as the year progresses.

Michael shared plans to cross-train the staff on the most critical responsibilities. Al, Addie and Earl plan to attend some of the training sessions. The goal is to insure that RDBC can operate if critical staff is unavailable due to an emergency.

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**New Business (Earl Reeve):**

- **Sunshine Person:** Board members supported Michael's idea to appoint an RDBC member "Sunshine" coordinator. The role involves sending cards to seriously ill members or to families of those who have passed. Kit Miller volunteered to fill the role.
- **Report Game Scores:** Earl reported that Nancy Donaldson agreed to send bridge scores to the Rossmoor News effective immediately. Nancy is replacing Mary Stuart, who resigned.
- **Clean Bidding Boxes:** Jeannine Dolgin graciously volunteered to wash RDBC bidding boxes. She has done this in the past and knows that it works. The boxes will be removed after the Saturday game, cleaned on Sunday, and returned in time for the Monday afternoon game. Mary, Addie, Barbara, and Earl volunteered to help pack up the boxes Saturday and return them on Monday.

**Old Business (Earl Reeve):** None

We reviewed and updated the action item list.

The general meeting adjourned at 4:45 p.m. for an Executive Session.

Respectfully submitted,

*Mary Neff.*  
Secretary, RDBC