

**March 20, 2011**  
**Unit 499 Board of Directors Minutes**

Attendees: Bruce Johnsonbaugh, Trisha O'Connor, Lyn Sacco, Brian Eisenberg, Pete Boss, Frank Concepcion, Bill King, Lynne Humphrey, Ellen Beltran, Judy Keilin, Lois Laine, Dan Friedman, Ally Whiteneck

Absent: Jerry Chamberlain, Bill Barron

Meeting called to order at 10:15 by Bruce Johnsonbaugh welcoming Ellen Beltran as the new voice for Rossmoor

1. Report on Electronic Newsletter by Judy Keilin. Judy made a motion to authorize purchase of software (\$200) for Mary Krouse to publish an electronic version of the newsletter on the website. Ellen Beltran seconded the motion, unanimous approval for the \$200 expenditure. Electronic newsletter to take the place of the mailed paper Declarer.
2. Ally made a motion and seconded by Frank Concepcion to have e-Declarer as the name of the electronic version of the newsletter. Unanimous approval for name acceptance. Judy Keilin will work as editor and notify all persons wishing to make contribution to electronic newsletter; she will work with Bill George to have something out by April.
3. Minutes approved and accepted, unanimous approval
4. Treasurers report approved and accepted, unanimous approval
5. Discussion about new electronic scoring devices at the Diablo Valley Bridge Center. Rossmoor has expressed an interest in pooling an order to coincide with Diablo Valley Bridge Center's order, and has presented a signed proposal for the purchase of electronic scoring machines for the Danville and Rossmoor game. Proposal is for \$12,981 with half being funded by reserves in the Unit 499 treasury. Discussion about universal request for electronic scoring devices by the membership.
6. Discussion about appropriate reserve funds in the treasury to support Unit 499 for 6 months. Further discussion about cash reserves in the treasury and research pointed to having a 4-6 month cash reserve of projected operating expenses. The general window is between 3-6 months of operating expenses as argument for funding proposal of electronic scoring machines. There is no IRS level required for non-profit reserve limits.
7. Motion made by Ellen Beltran and seconded by Trisha O'Connor to lower the reserve limits; motion amended by Dan Friedman, seconded by Ally Whiteneck to approve cash reserve to not fall below \$12,500. Motion carried by all, disapproval by Brian Eisenberg and Bill King.
8. Motion made to subsidize electronic scoring machines, the Board will reimburse after the money has been paid out, up to ½ of the expense of the scoring devices. The proposal put a cap at \$6,490 and is allocated proportionally between the three clubs, Diablo Valley Bridge Center, Rossmoor, and Danville. Motion to cap at \$6,490 made and approved; approval by all except Brian Eisenberg and Bill King. Club Owners

are responsible for operating expenses and maintenance of electronic scoring devices,

9. Meeting adjourned at 12:00 for membership meeting in Rossmoor Game Room

Respectfully submitted,

Lyn Sacco

April 10, 2011